

**NORTHEASTERN FOREST FIRE PROTECTION COMMISSION
2018 ANNUAL COMMISSIONER'S MEETING
PROVIDENCE, RI**

General Information Sheet

Dates: July 31 to August 2, 2018

Commission Lodging & Meeting Facilities: Hilton Providence
<http://www3.hilton.com/en/hotels/rhode-island/hilton-providence-PVDPRHF/index.html>
21 Atwells Avenue
Providence, RI 02903,
Front Desk: 401-831-3900
Reservations: 1-800-445-8667
Fax: 401-751-0007

For online registration, you can use the following link. The group code is "Northeast Forest Fire Compact"
https://secure3.hilton.com/en_US/hi/reservation/book.htm?inputModule=HOTEL&cityhcn=PVDPRHF&spec_plan=NEFFPC&arrival=20180730&departure=20180802&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT>

Rhode Island Tourism Website: <https://www.visitrhodeisland.com/things-to-do/regions/providence/>

Operations Committee Meeting: Hilton Providence - Renaissance Room

Room Rates: \$151 U.S. single or double occupancy plus applicable taxes. \$25 extra per person over the age of 18
Overnight self parking is \$13 per day.

Reservations: Make individually before July 2, 2018 and mention "Northeast Forest Fire Compact" group.

Registration fee: \$ 50 per person (US Funds) for July 31 – Operations Meeting
\$125 per person (US Funds) for August 1 – Commission Meeting Day 1
\$ 75 per person (US Funds) for August 2 – Commission Meeting Day 2
Note: Children 12 and under are half price; Children 6 and under are free.

Please see Itinerary Table for Meeting Logistics and Activities

Important Notes: - Completed registration forms are due to Tom Parent by July 2, 2018. Please include your registration, meal choices, and if needed, your credit card payment information (total of 3 registration pages).

- ***Deadline for hotel reservations is July 2, 2018. Please state that you are with the "Northeast Forest Fire Compact". Also indicate if your room is to remain on the Compact's Master Bill. (They may still want a personal credit card)***

- ***Working Teams that desire to meet in conjunction with this Commission meeting should notify us of the need for a meeting room and submit registration forms for each member planning to participate in any activities/meals.***

Send registrations, payments, inquiries and special requests to:

Northeastern Forest Fire Protection Commission
Tom Parent, Executive Director
P.O. Box 6192
China Village, ME 04926-6192

Meeting Itinerary Table for July 31 to August 2, 2018

Day	Activity	Time	Location	Other Information
Monday, July 30th	Arrival of participants	From 3:00 PM	Providence Hilton Providence	
Tuesday, July 31st	Breakfast Provided	7:00 AM to 8:00 AM	Renaissance Room - Providence Hilton Providence	
	Operations Committee Meeting	8:00 AM to 12:00 PM	Renaissance Room	Check in with RI staff in lobby when feasible
	Lunch Provided	Noon to 1:00 PM	Renaissance Room	
	Operations Committee Meeting	1:00 to 5:00 PM	Renaissance Room	
	Evening on Own			
Wednesday, August 1st	Breakfast Provided	7:00 AM to 8:30 AM	North Rose Room Providence Hilton Providence	Check in with RI staff in lobby when feasible
	Meeting of Commissioners	8:30 AM to 12:00 PM	North Rose Room	
	Box Lunches Provided	12:00 PM to 12:30 PM	North Rose Room	
	Load Buses to begin the Rhode Island and Revolution Tour	12:45 PM to 1:00 PM	Hotel Entrance	
	Travel to various tour locations - Tour of Providence Heritage Sites	1:30 PM – 4:30 PM		
	Return to hotel	4:30 PM – 5:00 PM		
	Evening Social – Casual Attire	6:00 PM – 6:30 PM	Roger Williams Room Providence Hilton Providence	
	Dinner Provided	6:30 PM – 9:00 PM	Roger Williams Room	
Thursday, August 2nd	Breakfast Provided	7:00 AM to 8:00 AM	North Rose Room Providence Hilton Providence	
	Commission Meeting	8:00 AM – 12:00 PM	North Rose Room	
	Lunch - Provided	12:00 PM – 1:00 PM	North Rose Room	
	Commission Meeting	1:00 PM – End	North Rose Room	
	Evening	On Own		
Friday, August 3rd	Checkout	By 11:00 AM	Providence Hilton Providence	

