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November 22, 2019

TO: COMMISSIONERS, OPERATIONS COMMITTEE, WORKING TEAMS, COOPERATORS,  
VENDORS and GUESTS  
FROM: TOM PARENT, EXECUTIVE DIRECTOR  
SUBJECT: 2020 WINTER TRAINING/AWARENESS MEETING – “FOREST PESTS AND FIRE”

The 2020 Annual Winter Training/Awareness Meeting of the Northeastern Forest Fire Protection Compact will be a joint meeting with the Northeastern Forest Pest Council. The theme is a collaboration between forest health and fire management and is titled “Forest Pests and Fire”. This session will be held at the Holiday Inn By The Bay in Portland, ME on January 28-30, 2020. The meeting will be two full days preceded by NFFPC Working Team meetings on Tuesday Jan 28th. A vendor social is planned for Tuesday evening, January 29<sup>th</sup>. A casual dinner banquet is scheduled for the second evening on Wednesday January 30<sup>th</sup>. Please see attached itinerary and agenda.

The agenda and registration forms for all participants and vendors is attached.

Please note that a vendor table/display registration still requires each vendor personnel member to register as participant, in addition to a table/display registration.

The Operations Committee and all Working Teams will have rooms available to start their meetings at 0800 on Tuesday Jan 28. Anyone attending meetings, including Working Team meetings, needs to complete a registration form. All Working Teams should plan to be in session between 0800 and 1000 on January 28th. This time has been reserved for Liaisons to meet with their respective Working Teams. Each Working Team will also be invited to meet with Operations between 1330 and 1430 to review 2020 work plans and review budget requests.

The joint NFFPC and Northeastern Forest Pest Council session, FOREST PESTS AND FIRE, will begin at 8:00 AM on Wednesday, January 29th and continue through Thursday, January 30th. Please see the attachment for the agenda of specific programmed events. There are some excellent topics and speakers for the general session. We strongly encourage member attendance in order to make best use of the information for local programs.

COMPACT MEMBERS....Maine, New Hampshire, Vermont, Massachusetts, Rhode Island, Connecticut,  
New York, Quebec, New Brunswick, Nova Scotia, Newfoundland & Labrador, Prince Edward Island,  
US Forest Service, US Fish & Wildlife Service, US National Park Service,  
US Bureau of Indian Affairs, Fire Department New York

The general registration fee for all participants is \$75 per person per day for each day Jan 28-30. Breakfast, lunch, and breaks will be provided each day. A casual evening awards banquet will be held on Wednesday January 29 at a cost of \$40. Everyone is encouraged to attend.

Vendors are cordially invited to attend all aspects of the meeting. Ample opportunity will be provided for interaction between attendees and vendors. Vendor registrations will be a flat fee of \$200 per vendor table for the session, plus appropriate registration fees per person per day. Please see details using the registration link.

Hotel and reservation information is as follows:

Holiday Inn By the Bay, 88 Spring Street, Portland, ME 04101 Tel.: (207) 775-2311  
Room rate – Gov Rate of \$111.00 per room per night, plus tax (single or double occupancy)  
Tax Rate - 9%  
Reservation Method - Individual Reservations (Reference “Northeast Compact”)

**Important ! Deadline for guaranteed group hotel reservations is December 27.**

#### Silent Auction

Agencies, vendors, and individuals are encouraged to bring items for sale at a silent auction. All proceeds will be donated to the Wildland Firefighter Foundations of both the U.S. and Canada.

#### Vendor Social

An evening social will take place on Tuesday, January 28th starting at 6:00 PM in the vendor display area. The hotel will provide a cash bar. This room will also be used for all breaks.

#### Dinner Banquet

An evening dinner will take place on Wednesday, January 29th, starting at 6:00 PM. The hotel will provide a cash bar.

#### Meals

Costs for Working Team members' lodging and meals for Tuesday January 28th will be paid by the Compact. Members with long travel distances are authorized an additional travel day. Registration costs will also be covered for authorized Working Team guests. All others will be charged for meals as indicated on the registration form. Meals will be provided in the hotel for those registered to do so on all three days, Jan 28, 29 and 30th.

If there are any questions or concerns, please contact me as follows:

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